



Castle Donington College

Principal: Mrs Vickie Beeby

Vice Principal: Mr Nathan Barratt

July 2025

GCSE Results Day: 21st August 2025

Dear Parents/Carers,

Below is key information regarding GCSE Results Day Thursday 21st August 2025.

- The College will be open from **9:00am-10:30am**.
- Students will collect their results from the hall. Please note, only the students may enter the hall. We kindly ask that parents and carers wait in the foyer or outside the building.
- Before leaving with their results, **students must complete an 'Access to Scripts'** consent form (provided on the day).
- Students must give their full legal name and sign the collection sheet.
- If you or your child have any concerns or queries about their results, they should speak to a member of staff on the day. The Examinations Officer, members of SLT and subject teachers will all be available on the day. (*Students are not permitted to contact the awarding bodies directly. These must be made to school staff initially.*)

If your child is unable to collect their results on 21st August

We would very much like your child to come into school to collect their results.

Results will not be given out over the telephone.

If your son/daughter is unable to collect their results in person on the day, there are three options available:

1. Your son/daughter can arrange for someone to collect their results for them, but they must write an authorisation letter giving details on who will collect on their behalf. The authorised person must bring this letter and proof of identity.
2. Your child can request that the results are sent by email –Results will be sent out after 12pm on Thursday 21st August. Please contact school by Wednesday 20th at examinations@cdcollege.uk if you would like results to be sent out by email. We will then telephone you to confirm this request.
3. Your child can collect their results from school when term begins.

Certificates will be available from Monday 24th November 2025, at Reception during school hours (9:00-3:15)

Yours sincerely

Harriet Shaw
Examinations Officer