

## **COVID 19 Behaviour Policy – Supplementary Guidance**

This supplementary guidance is issued as part of our commitment to achieving our stated aim as set out in our *Behaviour and Exclusions Policy* which is:

“To ensure the College is a positive learning environment in which all students feel safe and secure.”

Our expectations of pupils remain high.

“Around the College Students should:

- Move calmly and quietly, keeping to the left and enter classrooms quietly;
- Speak politely;
- Have respect for College property and for the property of others;
- Remain on site, in the agreed areas, unless given permission to do otherwise;
- Leave valuable items at home;
- Place litter in the bins provided and keep the premises neat, clean and tidy;
- Wear full College uniform correctly;
- Follow classroom rules and procedures and not disrupt the learning of other students;
- Follow instructions given by staff and other adults promptly;
- Use appropriate language that is respectful;
- Tell the truth;
- Care for the classroom and resources, respecting the learning environment;
- Complete sanctions given;
- Value other individuals and their contributions to lessons;
- Accept responsibility for their behaviour;
- Consider the needs of all the other people in the classroom;
- Use ICT in accordance with College policy and be responsible when using online technologies and not compromise the professional integrity of staff or other adults in the College community;
- Report to staff or other adult, any bullying behaviour by others including bullying with the use of technology (cyber bullying), peer to peer bullying, racist or homophobic bullying;
- Behave appropriately when outside the College;
- Be an ambassador for the College. “

For the most part, our existing *Behaviour and Exclusions Policy* is sufficiently flexible to deal with any breaches in the current circumstances. However, the COVID 19 emergency does present some extra challenges that were not envisaged when the existing policy was drawn up. In particular, a failure to follow health and safety advice on hygiene and distancing could lead to very serious consequences for other pupils, staff, family members and members of the emergency services. This Guidance sets out to clarify our expectations as more pupils begin to return to College.

### **Travel to and from College**

- Pupils are encouraged to walk, cycle or travel by car
- Pupils should adhere to social distancing when travelling to and from College
- Pupils must wash hands or hand sanitise before and after each journey

### **Bus travel**

- Pupils on school transport will remain in the building until 3.00pm; they will need to bring a packed lunch unless they have pre-ordered a meal from the College kitchen
- Social distancing will be in place on the school buses. Students cannot sit next to or directly on the seat in front or behind a student
- Pupils are encouraged to wear a face covering on school buses (not mandatory but encouraged). This can be a face mask, scarf, bandana, etc.
- Pupils must wash hands where practicable or use hand sanitiser before and after each journey
- No eating or drinking on bus

- Pupils entering the bus should occupy the available seat furthest from the front of the bus to avoid walking past seated students (This includes upstairs on double deckers)
- Unloading should be done from the front backwards
- Pupils must adhere to social distancing when waiting to board the bus
- Those traveling on public transport must wear face coverings

The numbers on each bus should provide plenty of space for all pupils to social distance; in this way risks are reduced to a minimum.

### **In College**

- Mobile phones, if carried, must be switched off and left in the school bag whilst on College premises
- On arrival at College, pupils must enter through the science gates and wait in their allotted area, maintaining a distance of two metres
- Pupils must remain in their allocated 'pods' in designated areas of the school and not move between them
- Pupils must enter only their designated areas and sit in allocated seats when in the building
- Pupil must remain in their designated areas at break times and maintain a two metre social distance
- Pupils will attend in uniform *with trainers* (to allow for PE activities)
- Snacks, a water bottle, stationery items and packed lunch should be brought in a small bag
- Pupils must ask permission to go to the toilet and follow adult instructions on toilet use in order to ensure that there is no crossover between pupil groups
- Pupils should wash their hands where practicable or use hand sanitiser when leaving a classroom and before entering the next
- Pupils should wash their hands where practicable or use hand sanitiser before and after eating and at the end of break or lunchtimes
- Pupils must use external doors to enter and exit classrooms
- When in corridors, pupils must follow any one-way system
- Any action or behaviour of a pupil that puts the health and safety of staff or other pupils at risk will result in immediate internal exclusion; further sanctions up to and including permanent exclusion will also be used if it is felt by the Principal that these are warranted

It is expected that parents and carers will want to support the work of the College in our phased response to the COVID-10 pandemic.

A refusal to comply with any of the new rules for pupil conduct during the return to College will lead to the sanctions and consequences for the pupil as laid out in our current *Behaviour and Exclusions Policy* (2018).